

**COMMUNITY ACHIEVEMENT PANEL held at 5.30 pm at COUNCIL OFFICES LONDON ROAD SAFFRON WALDEN on 3 NOVEMBER 2006**

Present: Councillors E C Abrahams, C M Dean, A Marchant, J E Menell and M J Savage.

Officers in attendance: L Bunting, S Hayden and A Stewart.

**CA1 ELECTION OF A CHAIRMAN**

Due to the recent death of the Chairman of the Panel, Councillor Christine Bayley, it was necessary to election a Chairman for the meeting. Councillor M J Savage was nominated by Councillor C M Dean and Councillor A Marchant duly seconded the nomination.

RESOLVED that Councillor M J Savage be elected Chairman of the Community Achievement Panel for the meeting.

**CA2 DECLARATIONS OF INTEREST**

Councillor E C Abrahams declared an interest in any nominations from Clavering, Councillor A Marchant declared an interest in any nominations from Stansted; Councillor Menell declared an interest in any nominations from Littlebury and also the Primary Care Trust; Councillor Savage declared an interest in any nominations from the Ashdon Ward. Councillors would also abstain from voting as and when applications arose if the nominees were personally known to them.

**CA3 MINUTES**

The Minutes of the meeting of the Community Achievement Panel held on 26 October 2005 were received, confirmed and signed by the Chairman as a correct record.

With reference to Minute CA7 – Nominations – Sue Hayden apologised to the Panel that the nomination form had not been updated to remove District Councillors from the list of proposers. She said she would ensure that the form was updated for next year. The Chairman said that he would like to examine the revised form before it was circulated to parishes.

**CA4 BUSINESS ARISING**

With reference to Minute CA4 – Business Arising – the Chairman referred to the guidelines to town and parish councils and said that it was important that they should be made aware of the need to include the number of years that a nominee had been carrying out the work. Also Members of the District Council should be reminded that they should not propose any nominee and it was suggested that an item be included in the Members' Bulletin indicating this.

CA5

**NOMINATIONS FOR COMMUNITY ACHIEVEMENT AWARDS**

The categories for the Community Achievement Award scheme remained unchanged from previous years and were as listed below:

- (a) Service to children and young people up to 18 years of age.
- (b) Service to the elderly.
- (c) Service to people with disabilities.
- (d) Service to the local community and/or the environment.
- (e) Youth initiatives – nominations for young people – (aged 15-18).

As before, Members were aware that two nominations could be accepted in each category from every parish council and up to four from Stansted and Thaxted Parish Councils and the Town Councils of Great Dunmow and Saffron Walden. In addition, Uttlesford Volunteer Bureau was able to submit twelve nominations from which six awards could be made.

The Panel then considered the nominations as submitted.

RECOMMENDED that the following nominations be submitted to the next meeting of the Community Committee:

**Category A – Service to Children and Young People**

Jane Ingham – Great Chesterford  
 Sally Bentley – Little Hallingbury  
 Anne Bishop – Manuden  
 Keith Bush – Great Sampford  
 Andrew Arnold – Stansted  
 Richard (Dick) Pollard – Stansted  
 Rev'd David Knight and Sylvia Knight – Hatfield Broad Oak – Joint Award

**Category B – Service to the Elderly**

Janet Howard – Littlebury

**Category C – Service to People with Disabilities**

Michael Southgate – Volunteer Bureau  
 Judith Linwood – Volunteer Bureau  
 Diane Redfern – Volunteer Bureau

**Category D – Service to the Local Community and the Environment**

Penny Gant – Felsted  
 Dave Newland and Lyn Segar – Elsenham – Joint Award  
 Alan Bourne – Takeley  
 Colin Cock – Farnham  
 James Tredgett – High Roding  
 Janet Pugh – Hatfield Broad Oak  
 John Hosford – Clavering  
 Sheila Bentley – Little Hallingbury

Heather Hays – Great Hallingbury  
 John (Fred) Knight – Thaxted  
 Bruce Munro – Thaxted  
 Doreen Millen – Hatfield Heath  
 Peter Lawrence – Great Sampford  
 Phyllis Saban – Stansted  
 Peter Riding – Saffron Walden  
 Roger Mead – Saffron Walden  
 Anna (Diana) Arend – Wicken Bonhunt

**Categories E – Youth Initiatives – Nominations for Young People aged 15-18 who had contributed significantly to their local community**

Marcus Yeatts – Felsted School

The nomination received from the Friends School on behalf of Ricky Ho Hin Chow was rejected on the grounds that he had not been doing the job for long but it had been suggested to the school that he be nominated for a Mary Porter Award for environmental work.

A late application had been received in this category from Saffron Walden County High School nominating Sam Atterbury from the 6<sup>th</sup> Form Committee for his work organising Charities Week. Members decided to refuse this recommendation on the grounds that not enough consideration had been put into the nomination.

**Categories B and D – Service to the Elderly and Service to the Local Community and the Environment**

Lily Barker – Hatfield Heath

A nomination which had been received from Hatfield Broad Oak Parish Council for Christine Chester had been withdrawn for this year.

CA6

**ARRANGEMENTS FOR THE AWARDS CEREMONY**

Alex Stewart asked Members to consider making a posthumous award of some kind to Councillor Christine Bayley for her charitable work in the town. Councillor C M Dean suggested inviting the Town Clerk, Malcolm White, to read a citation at the Awards Ceremony. It was also suggested that a donation be presented to the Saffron Walden Hospital in her name. The Chairman of the Council was to be asked if he would be prepared to make a donation from his budget and make the presentation.

The Awards Ceremony would be held on Thursday 22 February 2007. With regard to refreshments, Sue Hayden said that she had been approached by Councillors J F Cheetham and E J Godwin who had offered to undertake the preparation of these, using local produce, at cost with a donation being made to the Chairman's Charity, the Alzheimer's Society. This was agreed by the Panel, subject to any food hygiene checks being undertaken.

The general format of the ceremony was discussed. The Chairman considered that there was a disparity in the information provided about nominees and asked that a précis of each be made to shorten the proceedings. Sue Hayden reported that a great deal of information was received from the parish councils to explain the reasoning for their particular nominations and she felt that they would be unhappy if this knowledge of individuals was not used at the ceremony. Councillor Abrahams considered that the information provided showed the amount of work of individuals and was part of the recognition.

The meeting ended at 7.00 pm.